

Shelter Use Only:

Invitation(s): _____

Orientation Date: _____ Trainer's Initials: _____

Trained for: _____ Dogs _____ Cats
_____ Office _____ All

Central Texas SPCA Animal Shelter

909 S. Bagdad Road, Leander, TX 78641
(512) 260-7722 • www.centraltexasspca.org

Volunteer Application

The Central Texas SPCA ("Charity" and/or "CTSPCA") is a privately funded, no-kill shelter dedicated to finding forever families for homeless dogs and cats. We need volunteers with a variety of skills and interests to fulfill our mission. Please take the time to complete this Volunteer Application, including the Volunteer Agreement, and return the application to us via mail, email, or fax. After we review your information, we will contact you about available opportunities and orientation. If you only need to volunteer a particular number of hours for a school or group service project, please complete the School/Community Service Project form. *Because of supervision issues, we are unable to accommodate students needing to perform community service hours to satisfy a school discipline action.* **Note: This application is not used for individuals needing to complete Community Service for Travis or Williamson Counties. Please call the shelter for CSR information.**

Mail: CTSPCA, Attn: Volunteer Coordinator, P.O. Box 98, Cedar Park, TX 78630-0098

Email: ctspca_volunteer@fastmail.fm **Fax:** (512) 260-7066

Please legibly print all information

_____ **Individual**

Age (please check): _____ Over 18 _____ 15-17 years old

_____ **Family** (list number of individuals in each age category):

_____ Over 18 _____ 15-17 years old _____ Under 15

Important Note about Youth Volunteers: Ages 14-years and under require a parent to volunteer by the child's side at all times. Children ages 10-12 will be considered for cat caretaking positions only on a case-by-case basis after the parent and child complete orientation together. For safety reasons, children under 12-years of age are not eligible for dog caretaking positions. Each child volunteer must have one trained adult supervising him/her at all times. This 1:1 partnership insures the safety of our child volunteers.

Adult/Parent Volunteer Name(s): _____

Youth Volunteer Name(s)/Age(s): _____

Contact Phone: _____ **Other Phone:** _____ **Primary Email:** _____

Street Address: _____

City: _____ **Zip Code:** _____ **Alternate Email:** _____

Please mark the types of volunteer work that you would like to do:

_____ Dog Caretaking _____ Cat Caretaking _____ Clerical/Receptionist _____ Fundraising _____ Newsletter
_____ Maintenance _____ Yard Work _____ Finance/Accounting _____ Adoption Days _____ Marketing
_____ Humane Education _____ Foster Care _____ Adoption Counselor* _____ Grant Writing _____ Computer

(*Must be at least 25-years old for adoption counselor position)

Are you able to commit to volunteering for the CTSPCA a minimum of six (6) hours over three (3) months? _____ Yes _____ No

Please list your job title and employer (if student, list grade level and school attended): _____

Please list a reference who is not a relative:

Name: _____ **Phone:** _____ **Relationship/How Known:** _____

Please list who we should contact in case of an emergency while you are volunteering:

Full Name	Relationship	Cell Phone	Home Phone	Other Phone

List any nonprofit organizations you have volunteered or worked for, with telephone numbers and positions held.

Organization	Phone	Position

Tell us about your pets (up to 5), starting with the most recent:

Current or Past?	Name / Breed	How long have you had/did you have this pet?	If you no longer have this pet, what happened to him/her?	Where did you get this pet?

Volunteer Agreement

In consideration of this opportunity to volunteer, I agree to the following terms and conditions, intending to be legally bound by them:

1. I will abide by the mission, rules, regulations, policies and programs of the Charity while I am a volunteer.
2. If I stop being a volunteer for the Charity for any reason, or upon the Charity's request at any time, I will promptly return all of the Charity's supplies, equipment, records, monies and other items in my possession in good, clean condition.
3. **I ASSUME THE RISKS OF BEING BITTEN, SCRATCHED, INJURED, OR FRIGHTENED BY CATS, KITTENS, DOGS AND PUPPIES IN CONNECTION WITH MY VOLUNTEER WORK FOR THE CHARITY. CHARITY IS NOT LIABLE TO ME FOR ANY INJURIES, DAMAGES, LIABILITIES, LOSSES, JUDGMENTS, COSTS OR EXPENSES WHATSOEVER, WHICH I MIGHT SUFFER OR SUSTAIN IN CONNECTION WITH THE PERFORMANCE OF MY VOLUNTEER ACTIVITIES FOR THE CHARITY, UNLESS THEY ARE THE RESULT OF THE CHARITY'S GROSS NEGLIGENCE OR INTENTIONAL MISCONDUCT. I WILL INDEMNIFY, DEFEND AND HOLD THE CHARITY HARMLESS FROM AND AGAINST ANY CLAIMS, LAWSUITS, INJURIES, DAMAGES, LOSSES, COSTS OR EXPENSES WHATSOEVER SUSTAINED BY ANY COMPANION ANIMAL OR ANY PERSON IN CONNECTION WITH MY INTENTIONAL MISCONDUCT OR GROSSLY NEGLIGENT PERFORMANCE OF VOLUNTEER ACTIVITIES FOR THE CHARITY, OR MY BREACH OF CHARITY'S RULES, REGULATIONS, POLICIES AND PROGRAMS.**
4. I understand and agree that the Charity may refuse volunteer applications for any reason.
5. I understand and agree that the Charity may terminate the volunteer relationship at any time with or without notice.
6. If I will be sheltering or providing foster care or boarding of any of Charity's animals in my home or business, I consent to the Charity visiting my home or business from time-to-time to observe the animals and their living quarters.
7. I have read and understand the Charity's Policies and Procedures and the Volunteer Orientation Handbook.
8. I have accurately and truthfully completed this Volunteer Application and Volunteer Agreement.
9. Any modification to the Agreement must be in writing and signed by both parties. This Agreement is binding upon the Charity, me and my respective heirs, successors, assigns, executors, and personal representatives.

Signature: _____ Printed Named: _____ Date: _____

Signature: _____ Printed Named: _____ Date: _____

Signature: _____ Printed Named: _____ Date: _____

Signature: _____ Printed Named: _____ Date: _____

Permission and Release of Liability REQUIRED FOR CHILDREN UNDER 18-YEARS OF AGE

In consideration of this volunteer opportunity , I/We agree to the following terms and conditions, intending to be legally bound by them:

1. My/Our child, or child under my/our guardianship, has enough experience with dogs and cats and is mature enough to volunteer with the Charity and to participate in activities with dogs, puppies, cats and kittens of all sizes.
2. **WHENEVER MY/OUR CHILD OR A CHILD UNDER MY/OUR LEGAL GUARDIANSHIP PARTICIPATES IN THE CHARITY'S ACTIVITIES, I/WE HEREBY RELEASE AND AGREE TO INDEMNIFY, DEFEND AND HOLD HARMLESS THE CHARITY, ITS DIRECTORS, OFFICERS, EMPLOYEES, AGENTS AND VOLUNTEERS, AND THEIR HEIRS, SUCCESSORS, AGENTS, AND PERSONAL REPRESENTATIVES, FROM AND AGAINST LIABILITY FOR ANY INJURIES, DAMAGES, LIABILITIES, LOSSES, JUDGMENTS, COSTS OR EXPENSES WHATSOEVER (THE "LOSSES"), WHICH SUCH CHILD OR ANY PET OR OTHER PERSON MIGHT SUFFER OR SUSTAIN, EXCEPT ANY LOSSES WHICH ARE THE RESULT OF THE CHARITY'S GROSS NEGLIGENCE OR INTENTIONAL MISCONDUCT.**
3. **I/WE ACKNOWLEDGE THAT THERE ARE RISKS THAT THE CHILD COULD BE BITTEN, SCRATCHED, INJURED OR FRIGHTENED BY THE DOGS, PUPPIES, CATS OR KITTENS AND I/WE ASSUME SUCH RISKS AND ALL ASSOCIATED COSTS.**
4. I have accurately and truthfully completed this Permission and Release of Liability form.
5. This Permission and Release of Liability form is binding upon me/us, the undersigned, and my/our respective heirs, successors, assigns, executors, and personal representatives.

Parent Signature: _____ Printed Named: _____ Date: _____

Parent Signature: _____ Printed Named: _____ Date: _____

THANK YOU FOR YOUR INTEREST IN VOLUNTEERING WITH THE CENTRAL TEXAS SPCA!